GLENN ENVIRONMENTAL PROGRAMS MANUAL

INTRODUCTION

Regulations governing protection of our work environment, including various aspects of occupational health, are constantly changing. An equally large and dynamic body of rules and regulations governs the environment comprising the natural surroundings. To stay current with these changing regulations, Glenn Research Center (GRC) implements or modifies policies and procedures protecting the work environment and surroundings encompassing the entire Glenn and Plum Brook Station (PBS) facilities. GRC employees must be aware of the current policies and procedures, the impact these policies and procedures have on GRC activities and operations, the individual responsibility each employee has to comply with these policies and procedures, and the personal liability one accepts when not complying with these policies and procedures. To promote this awareness, the Environmental Management Office (EMO) has developed the "GRC Environmental Programs Manual."

This manual sets forth policies, responsibilities, procedures, and standards for implementation of the occupational health and environmental programs at GRC. This manual is applicable to all Glenn and PBS personnel, operations, and off-site facilities under GRC jurisdiction.

Questions concerning this manual or the policies and procedures relating to any aspect of the environment at Glenn or PBS are to be directed to the Chief of EMO. It must be noted that the policies and procedures of this manual represent minimum standards and practices. Proposed deviations from the policies and procedures of this manual are to be examined critically and shall be brought to the attention of EMO for detailed review and concurrence prior to implementation.

Users of this manual should be cognizant of other documents such as the Glenn Safety Manual.

Donald J. Campbell Director, Glenn Research Center, Julian Earls Chairman, Environmental Pollution Control Board

Michael Blotzer Chief, Environmental Management Office

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